

HEFFERNAN MEMORIAL



HEALTHCARE DISTRICT

President
Rodolfo Valdez
Vice-President
Gloria Grijalva
Treasurer
Norma M. Apodaca
Secretary
Hector Martinez
Trustee
Gloria Romo

601 HEBER AVE.
CALEXICO, CALIFORNIA 92231

Executive District
Manager
Tomas Virgen

NOTICE OF REGULAR MEETING
ON
Wednesday, May 27, 2020

General Counsel
Eduardo Rivera

Board Clerk
Brenda Ryan

THE BOARD OF DIRECTORS OF HEFFERNAN MEMORIAL HEALTHCARE DISTRICT
WILL CONDUCT A
REGULAR MEETING

THE MEETING WILL BEGIN AT
5:30 P.M
A T
THE BOARD'S REGULAR MEETING PLACE
601 HEBER AVE.
CALEXICO, CA. 92231

AGENDA

1. CALL TO ORDER
2. ROLL CALL-DETERMINATION OF QUORUM
3. PLEDGE OF ALLEGIANCE
4. CONSIDER APPROVAL OF AGENDA:

In the case of an emergency, item may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage, a crippling disaster, or other activity that severely imperils public health, safety, or both. Also, items that arise after the posting of the agenda may be added by a 2/3 vote of the Board. Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. The Board may take action on any item appearing on the agenda.

5. **CLOSED SESSION: (5:30 p.m. – 6:00 p.m.)**
 - a. Potential litigation (one case). Significant exposure to litigation. G, C, section 54956.9 (b). Conference with legal counsel.

6. **PUBLIC COMMENT TIME:**

Public comment time on items not appearing on the agenda will be limited to 5 minutes per person and 15 minutes per subject. The Board may find it necessary to limit total time allowable for all public comment on items not appearing on the agenda at any one meeting to one hour. Persons desiring longer public comment time and/or action on specific items shall contact the Secretary and request that the item be placed on the agenda for the next regular meeting.

7. **CONSENT CALENDAR:**

Any member of the Board, staff or public may request that items for the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately immediately following approval of items remaining on the Consent Calendar.

 - a. Approve minutes for meetings of March 11, 2020, March 16, 2020, March 18, 2020 and March 25, 2020.

8. **REPORTS ON MEETING AND EVENTS ATTENDED BY DIRECTORS, AND AUTHORIZATION FOR DIRECTOR ATTENDANCE AT UPCOMING MEETINGS AND EVENTS/DIRECTORS COMMENTS:**
 - a. Brief reports by Directors on meetings and event attended. Schedule of upcoming Board meetings and events.

9. **REPORTS BY ALL HMHD COMMITTEES**

10. **COMMENTS BY PROMOTION AND PUBLIC RELATIONS TONY PIMENTEL**

11. **COMMENTS BY EXECUTIVE DISTRICT MANAGER TOMAS VIRGEN**
 - a. Community Emergency response team
 - b. COVID-19

12. **COMMENTS BY GENERAL COUNSEL EDUARDO RIVERA**

13. **DISCUSSION AND/OR ACTION ITEMS:**
 - a. Discussion and/or action on preliminary budget.
 - b. Discussion and/or action on status of May 19th meeting with Calxico medical providers.
 - c. Discussion and/or action on authorization of increasing District credit card.
 - d. Discussion and/or action on the Treasurer Report.

14. **ITEMS FOR FUTURE AGENDAS:**

This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

15. ADJOURNMENT:

- a. Regular Board meetings are held on the second and fourth Wednesday of each month.
- b. The next regular meeting of the Board will be held at 5:30 P.M., June 10, 2020.
- c. The agenda package and material related to an agenda item submitted after the packet's distribution to the Board are available for public review in the lobby of the District office during normal business hours

POSTING STATEMENT

A copy of the agenda was posted May 24, 2020 at 601 Heber Avenue, Calexico, California 92231 at 5:25 p.m. Pursuant to CA Government code 54957.5, disclosable public records and writings related to an agenda item distributed to all or a majority of the Board, including such records and written distributed less than 72 hours prior to this meeting are available for public inspection at the District Administrative Office, 601 Heber Avenue, Calexico, CA.

NOTICE In compliance with the Americans with Disabilities Act, any individuals requesting special accommodations to attend and/or participate in District Board meetings may contact the District at (760)357-6522. Notifications 48 hours prior to the meeting will enable the District to make reasonable accommodations.

Heffernan Memorial Healthcare District
Profit & Loss
July 1, 2019 through May 27, 2020

	<u>Jul 1, '19 - May 27, 20</u>
Ordinary Income/Expense	
Income	
4000 · Rev Sharing - County Prop Tax	834,764.73
4010 · Rev Sharing - Pass Thru City	6,115.28
4100 · Interest income	42,455.34
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Total Income	883,335.35
Expense	
6010 · Trustee remuneration	25,900.00
6300 · Repairs and maintenance	2,004.00
6310 · Landscaping	1,080.00
6500 · Insurance	3,465.00
6600 · Legal and professional	29,235.47
6610 · Accounting - Audit	9,500.00
6615 · Accounting - Other	22,250.00
6650 · Administration services	68,068.80
7000 · Marketing	19,990.00
7200 · Office supplies	4,667.25
7201 · Leasing Offices Equipment	1,558.67
7210 · Janitorial supplies	222.87
7214 · Janitorial Services	6,280.00
7215 · Postage	76.30
7250 · Utilities	
Electricity	2,194.93
Trash	1,642.20
Water	3,317.92
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Total 7250 · Utilities	7,155.05
7270 · Telephone	6,555.31
7285 · Grants - By HMHD	436,578.92
7400 · Travel	19,985.49
7410 · Training and education	15,490.00
7420 · Meals	8,207.34
7550 · Promotion	30,165.56
7610 · Dues and subscriptions	5,250.00
7800 · Mileage reimbursement	173.13
7900 · Miscellaneous	1,192.38
8030 · Property tax	8,312.24
8200 · Bank charges	8.54
	<hr/>
Total Expense	733,372.32
	<hr/>
Net Ordinary Income	149,963.03
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Net Income	149,963.03

Heffernan Memorial Healthcare District
Balance Sheet
As of May 27, 2020

	<u>May 27, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
1010 · Cash in bank - SCFCU	1,121.92
1014 · Cash in bank - SCFCU Public Fun	3,108,314.21
1030 · Cash in bank - SCFCU Savings	652.33
1050 · Cash in bank - Checking RBB	327,909.36
1052 · Cash in bank - First ICUnion	258,536.41
1055 · Cash in bank - Wells Fargo	1,869,670.94
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Total Checking/Savings	5,566,205.17
Other Current Assets	
1250 · Deposits payable - Land	500,000.00
	<hr/>
Total Other Current Assets	500,000.00
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Total Current Assets	6,066,205.17
Fixed Assets	
1600 · Land	142,750.00
1605 · Building and improvements	576,433.00
1610 · Office equipment	61,707.70
1700 · Accumulated depreciation	(92,952.72)
	<hr/>
Total Fixed Assets	687,937.98
	<hr/>
TOTAL ASSETS	6,754,143.15
	<hr/> <hr/>
LIABILITIES & EQUITY	
Equity	
3020 · Retained earnings	6,604,180.12
Net Income	149,963.03
	<hr/>
Total Equity	6,754,143.15
	<hr/>
TOTAL LIABILITIES & EQUITY	6,754,143.15
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HEFFERNAN MEMORIAL HEALTHCARE DISTRICT
MAY 27, 2020.

CURRENT ASSETS:

<u>SUN COMMUNITY</u>		
REGULAR SAVING ACCOUNT	652.33	
CHECKING ACCOUNT	1,121.92	
JUMBO CERTIF.12 MONTHS (3/9/2019-2020)	<u>3,108,314.21</u>	
TOTAL SUN COMMUNITY BANK		3,110,088.46
RABOBANK CHECKING ACCT.		327,909.36
WELLS FARGO CHECKING ACCT.		1,869,670.94
FIRST FEDERAL CREDIT UNION		<u>258,536.41</u>
TOTAL CD / CHECKING/SAVING ACCT.		\$ 5,566,205.17
OTHER CURRENT ASSETS:		
CALEXICO MEGAPARK,LLC	(PURCHASE LAND-DEPOSIT)	\$ 500,000.00

PREPARED By: ROSARIO VIZCARRA

5-27-2020.

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Heffernan Memorial Healthcare District
Transactions by Account
As of May 27, 2020

05/21/20
Accrual Basis

Type	Date	Num	Name	Memo	Debit	Credit	Balance
1055 - Cash in bank - Wells Fargo							1,656,811.17
Check	04/01/2020	7013	GLORIA GRIJALVA	APRIL-2020 BOARD MEETING ASSIST.		500.00	1,656,311.17
Check	04/01/2020	7014	RODOLFO VALDEZ	APRIL-2020 BOARD MEETING ASSIST.		500.00	1,655,811.17
Check	04/01/2020	7015	GLORIA G ROMO	APRIL-2020 BOARD MEETING ASSIST.		500.00	1,655,311.17
Check	04/01/2020	7016	NORMA M APODACA	APRIL-2020 BOARD MEETING ASSIST.		500.00	1,654,811.17
Check	04/01/2020	7017	HECTOR MARTINEZ	APRIL-2020 BOARD MEETING ASSIST.		500.00	1,654,311.17
Check	04/01/2020	7018	MEXUS HEALTHCA...	MARCH-2020 DISTRICT.MANAGER SER...		5,500.00	1,648,811.17
Check	04/01/2020	7019	JOSE PIMENTEL	MARCH-2020 BORDERLINE-SERVICE		1,999.00	1,646,812.17
Check	04/01/2020	7020	BRENDA RYAN	APRIL-2020 BOARD CLERK SERVICES		1,000.00	1,645,812.17
Check	04/01/2020	7021	ROSARIO VIZCARRA	APRIL-2020 BOOKKEEPING SERVICE		1,500.00	1,644,312.17
Check	04/01/2020	7022	MARIA TAVERA SA...	MARCH-2020 CLEAN UP OFFICE 601 HE...		480.00	1,643,832.17
Check	04/01/2020	7023	EL SOL DEL VALLE...	APRIL--2020 ADVERTISMENT/NEWSPA...		522.00	1,643,310.17
Check	04/01/2020	7024	CITY OF CALEXIC...	ACCT.# 38078 & 63295 FEB.-2020 WATE...		249.90	1,643,060.27
Check	04/01/2020	7025	AT&T U-VERSE	ACCT.# 119773610 INTERNET SERV. 3/1...		42.80	1,643,017.47
Check	04/01/2020	7026	GreatAmerica Finan...	ACCT. 013-1228273-000 LEASING -RICO...		136.61	1,642,880.86
Check	04/01/2020	7027	EDUARDO A RIVERA	MARCH-2020 LEGAL SERVICES SERV.		2,550.00	1,640,330.86
Check	04/01/2020	7028	TOMAS VIRGEN	REIMB.CELL PHONE SERV. 2/12-3/11/20...		192.87	1,640,137.99
Check	04/09/2020	7029	AT&T	ACCT.(760)357-6522-066 5 &(760)357-97...		197.18	1,639,940.81
Check	04/09/2020	7030	REPUBLIC SERVIC...	ACCT. 3-0467-0031459 MARCH-2020 SE...		14.37	1,639,926.44
Check	04/09/2020	7031	SUN COMMUNITY ...	VOID	0.00		1,639,926.44
Check	04/09/2020	7032	IMPERIAL COUNTY...	ADMIN.SERVICES JAN-DEC/2019		8,385.47	1,631,540.97
Check	04/13/2020	7033	GEORGE J WOO	3rd.- BILLING AUDIT FINANCIAL STATE...		3,200.00	1,628,340.97
Deposit	04/14/2020			DEPOSIT IMPERIAL COUNTY PROPETY...	276,517.61		1,904,858.58
Deposit	04/30/2020			APRIL 2020 INTEREST CHECKING ACCT.	14.91		1,904,873.49
Check	05/01/2020	7034	RODOLFO VALDEZ	MAY-2020 BOARD MEETING ASSIST.		500.00	1,904,373.49
Check	05/01/2020	7035	GLORIA G ROMO	MAY-2020 BOARD MEETING ASSIST.		500.00	1,903,873.49
Check	05/01/2020	7036	GLORIA GRIJALVA	MAY-2020 BOARD MEETING ASSIST.		500.00	1,903,373.49
Check	05/01/2020	7037	NORMA M APODACA	MAY-2020 BOARD MEETING ASSIST.		500.00	1,902,873.49
Check	05/01/2020	7038	HECTOR MARTINEZ	MAY-2020 BOARD MEETING ASSIST.		500.00	1,902,373.49
Check	05/01/2020	7039	NORMA M APODACA	REIMB.JANITORIAL SUPPLIES		48.42	1,902,325.07
Check	05/01/2020	7040	MEXUS HEALTHCA...	APRIL-2020 DISTRICT.MANAGER SERVI...		5,500.00	1,896,825.07
Check	05/01/2020	7041	JOSE PIMENTEL	APRIL-2020 BORDERLINE-SERVICE		1,999.00	1,894,826.07
Check	05/01/2020	7042	BRENDA RYAN	MAY-2020 BOARD CLERK SERVICES		1,000.00	1,893,826.07
Check	05/01/2020	7043	ROSARIO VIZCARRA	MAY-2020 BOOKKEEPING SERVICE		1,500.00	1,892,326.07
Check	05/01/2020	7044	MARIA TAVERA SA...	APRIL-2020 CLEAN UP SERV.601 HEBE...		600.00	1,891,726.07
Check	05/01/2020	7045	IMPERIAL IRRIGAT...	ACCT 50655109-50655112 ELECTRIC BII...		80.35	1,891,645.72
Check	05/01/2020	7046	AT&T U-VERSE	ACCT.# 119773610 INTERNET SERV. 4/1...		42.80	1,891,602.92
Check	05/01/2020	7047	IMPERIAL IRRIGAT...	ACCT 50564831 ELECTRIC BIILL-601 HE...		38.73	1,891,564.19
Check	05/01/2020	7048	ISRAEL PADILLA H...	APRIL-2020 LANDSCAPING 601 HEBER ...		120.00	1,891,444.19

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05/21/20

Accrual Basis

Heffernan Memorial Healthcare District
Transactions by Account
 As of May 27, 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Check	05/01/2020	7049	CITY OF CALEXIC...	ACCT.# 38078 & 63295 MARCH-2020 W...		250.64	1,891,193.55
Check	05/01/2020	7050	TERMINIX OF IMPE...	BEES TREATMENT 601 HEBER OFFICE		140.00	1,891,053.55
Check	05/01/2020	7051	IMPERIAL COUNTY...	MARCH-2020 CLX.SENIORS HOME DEL...		6,757.92	1,884,295.63
Check	05/01/2020	7052	COMITE CIVICO D...	MARCH 1-18/2020 REIMB. EXPENSES A...		8,228.68	1,876,066.95
Check	05/01/2020	7053	GreatAmerica Finan...	ACCT. 013-1228273-000 LEASING -RICO...		136.61	1,875,930.34
Check	05/01/2020	7054	REPUBLIC SERVIC...	ACCT. 3-0467-0031459 APRIL-2020 SER...		180.87	1,875,749.47
Check	05/01/2020	7055	TOMAS VIRGEN	REIMB.CELL PHONE SERV. 3/12-4/11-20...		196.10	1,875,553.37
Check	05/01/2020	7056	EL SOL DEL VALLE...	MAY-2020 NEWSPAPER SERVICE		522.00	1,875,031.37
Check	05/01/2020	7057	EDUARDO A RIVERA	APRIL-2020 LEGAL SERVICES SERV.		1,400.00	1,873,631.37
Deposit	05/04/2020			W4KIDS. REFUND OVERPAYMENTS JA...	3,957.33		1,877,588.70
Check	05/12/2020	7058	AT&T	ACCT.(760)357-6522-066 5 &(760)357-97...		197.12	1,877,391.58
Check	05/13/2020	7059	SUN COMMUNITY ...	CREDIT CARD # 1280 STATEMENT APR...		4,392.10	1,872,999.48
Check	05/18/2020	7060	BIG GUY MOVERS	MOVE GYM.EQUIP FROM W4KIDS TO S...		840.00	1,872,159.48
Deposit	05/20/2020			DEPOSIT IMPERIAL COUNTY PROPETY...	4,398.57		1,876,558.05
Check	05/20/2020	7061	IMPERIAL COUNTY...	APRIL-2020 CLX.SENIORS HOME DELIV...		6,688.00	1,869,870.05
Check	05/20/2020	7062	IMPERIAL IRRIGAT...	ACCT 50564831 ELECTRIC BIILL-601 HE...		124.93	1,869,745.12
Check	05/20/2020	7063	IMPERIAL IRRIGAT...	ACCT -50655109-50655112 ELECTRIC BI...		74.18	1,869,670.94
Total 1055 · Cash in bank - Wells Fargo					284,888.42	72,028.65	1,869,670.94
TOTAL					284,888.42	72,028.65	1,869,670.94