

HEFFERNAN MEMORIAL



HEALTHCARE DISTRICT

President
Gloria Grijalva
Vice-President
Norma M. Apodaca
Treasurer
Rodolfo Valdez
Secretary
Raul R. Urena
Trustee
Hector Martinez

601 HEBER AVE.
CALEXICO, CALIFORNIA 92231

Executive District
Manager
Tomas Virgen

NOTICE OF REGULAR MEETING
ON
Wednesday, May 26, 2021

General Counsel
Eduardo Rivera

Board Clerk
Brenda Ryan

THE BOARD OF DIRECTORS OF HEFFERNAN MEMORIAL HEALTHCARE DISTRICT
WILL CONDUCT A
REGULAR MEETING

THE MEETING WILL BEGIN AT
5:30 P.M
A T
THE BOARD'S REGULAR MEETING PLACE
601 HEBER AVE.
CALEXICO, CA. 92231

AGENDA

1. CALL TO ORDER
2. ROLL CALL-DETERMINATION OF QUORUM
3. PLEDGE OF ALLEGIANCE
4. CONSIDER APPROVAL OF AGENDA:
In the case of an emergency, item may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage, a crippling disaster, or other activity that severely imperils public health, safety, or both. Also, items that arise after the posting of the agenda may be added by a 2/3 vote of the Board. Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. The Board may take action on any item appearing on the agenda.
5. CLOSED SESSION:
PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1).)
Executive Director, Board Secretary, Accountant and Cleaning Services personnel.

Gov. Code section 54957 (b) (4): For the purposes of this subdivision, the term “employee” shall include an officer or an independent contractor who functions as an officer or an employee but shall not include any elected official or member of the legislative body...Closed sessions held pursuant to this subdivision shall not include discussion or action on proposed compensation except for a reduction of compensation that results from the imposition of discipline.

6. PUBLIC COMMENT TIME:

Public comment time on items not appearing on the agenda will be limited to 3 minutes per person and 15 minutes per subject. The Board may find it necessary to limit total time allowable for all public comment on items not appearing on the agenda at any one meeting to one hour. Persons desiring longer public comment time and/or action on specific items shall contact the Secretary and request that the item be placed on the agenda for the next regular meeting.

7. CONSENT CALENDAR:

Any member of the Board, staff or public may request that items for the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately immediately following approval of items remaining on the Consent Calendar.

- a. Approve minutes for meetings of April 14, 2021 and April 28, 2021.
- b. Approve Treasurer Report.

8. REPORTS ON MEETING AND EVENTS ATTENDED BY DIRECTORS, AND AUTHORIZATION FOR DIRECTOR ATTENDANCE AT UPCOMING MEETINGS AND EVENTS/DIRECTORS COMMENTS:

- a. Brief reports by Directors on meetings and event attended. Schedule of upcoming Board meetings and events.

9. REPORTS BY ALL HMHD COMMITTEES

10. COMMENTS BY PROMOTION AND PUBLIC RELATIONS TONY PIMENTEL

11. COMMENTS BY EXECUTIVE DISTRICT MANAGER TOMAS VIRGEN

12. COMMENTS BY GENERAL COUNSEL EDUARDO RIVERA

13. DISCUSSION AND/OR ACTION ITEMS:

- a. Presentation: Dr. Edna Esquer presents: Findings/Research on the Public Health Care issues in the City of Calexico. (15 minutes).
- b. Discussion and/or Action: Status Report on 400 Mary Modernization.
- c. Discussion and/or Action: Review of Independent Contractor agreements with current contractors and possible adoption of 2021-2022 agreements.
- d. Discussion and/or Action: Adoption of HMHD Budget for fiscal year 2021-2022.
- e. Discussion and/or Action: Retaining of an Urgent Care consultant (Request for Proposals or Letters of Interest)
- f. Discussion and/or Action: Opening of HMHD bank account with JP Morgan Chase Bank and adoption of HMHD authorization letter to open JP Morgan Chase Bank accounts (two Platinum Checking accounts and one savings account).
 - i. Designation of two HMHD representatives authorized to open the bank accounts with Chase Bank and make signer changes on behalf of HMHD.

- II. Designation of two (or three) HMHD representatives who will be authorized signers on the accounts.

14. ITEMS FOR FUTURE AGENDAS:

This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

15. ADJOURNMENT:

- a. Regular Board meetings are held on the second and fourth Wednesday of each month.
- b. The next regular meeting of the Board will be held at 5:30 P.M., June 9, 2021.
- c. The agenda package and material related to an agenda item submitted after the packet's distribution to the Board are available for public review in the lobby of the District office during normal business hours

POSTING STATEMENT

A copy of the agenda was posted May 22, 2021 at 601 Heber Avenue, Calexico, California 92231 at 5:05 p.m. Pursuant to CA Government code 54957.5, disclosable public records and writings related to an agenda item distributed to all or a majority of the Board, including such records and written distributed less than 72 hours prior to this meeting are available for public inspection at the District Administrative Office, 601 Heber Avenue, Calexico, CA.

NOTICE In compliance with the Americans with Disabilities Act, any individuals requesting special accommodations to attend and/or participate in District Board meetings may contact the District at (760)357-6522. Notifications 48 hours prior to the meeting will enable the District to make reasonable accommodations.

Heffernan Memorial Healthcare District

Prepared: May 18, 2021

Final Budget

For the Fiscal Year from July 1, 2021 to June 30, 2022

	Budget
	2021 / 2022
Income	
4000 · Rev Sharing - County / City	1,000,000
4100 · Interest income	52,000
4200 · Other Income	7,500
Total Income	<u>1,059,500</u>
Expenses	
6010 · Trustee remuneration	30,000
6300 · Rent	2,000
6300 · Repairs and maintenance	5,000
6310 · Landscaping	2,500
6500 · Insurance	4,200
6600 · Legal and professional	36,000
6610 · Accounting - Audit	12,000
6615 · Accounting - Other	25,000
6650 · Administration services	100,000
7000 · Marketing	35,000
7200 · Supplies	4,000
7200 · Leasing Office Equipment	1,500
7210 · Janitorial - Supplies	1,500
7215 · Janitorial - Services	6,000
7250 · Utilities	7,000
7270 · Telephone	6,500
7285 · Grants	300,000
7285 · Grants - Other	10,000
7400 · Travel	5,000
7410 · Training and education	9,000
7420 · Meals	10,000
7550 · Promotion	25,000
7555 · Emergency response	50,000
7560 · Urgent Care Consultant	25,000
7565 · Parks	25,000
7610 · Dues and subscriptions	6,500
7800 · Mileage reimbursement	500
7900 · Miscellaneous	1,000
8030 · Property tax	10,000
8200 · Bank charges	300
Total Expenses	<u>755,500</u>
Net Income before CO	<u>304,000</u>
Capital Outlays	
0000 · Land	-
0000 · Building	1,000,000
7800 · Others	-
Total Capital Outlays	<u>1,000,000</u>

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT
MAY 20, 2021.

CURRENT ASSETS:

<u>SUN COMMUNITY</u>		
REGULAR SAVING ACCOUNT	652.69	
CHECKING ACCOUNT	<u>3,162,988.21</u>	
TOTAL SUN COMMUNITY BANK		3,163,640.90
MECHANICS BANK (RABOBANK) ACCT.		305,366.67
WELLS FARGO CHECKING ACCT.		1,867,671.43
FIRST FEDERAL CREDIT UNION		<u>259,929.46</u>
TOTAL CD / CHECKING/SAVING ACCT.		\$ 5,596,608.46
OTHER CURRENT ASSETS:		
CALEXICO MEGAPARK,LLC	(PURCHASE LAND-DEPOSIT)	\$ 500,000.00

PREPARED By: ROSARIO VIZCARRA
5-20-2021.

Heffernan Memorial Healthcare District
Profit & Loss
July 1, 2020 through May 20, 2021

	<u>Jul 1, '20 - May 20, 21</u>
Ordinary Income/Expense	
Income	
4000 · Rev Sharing - County Prop Tax	751,821.96
4010 · Rev Sharing - Pass Thru City	108,843.60
4100 · Interest income	44,320.66
4200 · Other income	6,279.09
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Total Income	911,265.31
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Gross Profit	911,265.31
Expense	
6010 · Trustee remuneration	27,500.00
6200 · Rent	1,878.00
6310 · Landscaping	2,190.00
6500 · Insurance	3,561.00
6600 · Legal and professional	33,700.00
6610 · Accounting - Audit	9,500.00
6615 · Accounting - Other	22,020.00
6650 · Administration services	92,350.53
7000 · Marketing	23,626.60
7200 · Office supplies	3,310.44
7201 · Leasing Offices Equipment	1,393.79
7210 · Janitorial supplies	1,249.02
7214 · Janitorial Services	5,655.00
7215 · Postage	62.85
7250 · Utilities	
Electricity	2,300.18
Water	3,386.79
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Total 7250 · Utilities	5,686.97
7270 · Telephone	5,927.10
7285 · Grants - By HMHD	277,159.00
7420 · Meals	10,056.61
7550 · Promotion	10,676.68
7555 · Covid-19	44,169.84
7610 · Dues and subscriptions	5,674.28
7800 · Mileage reimbursement	204.70
7900 · Miscellaneous	843.79
8030 · Property tax	8,987.72
8200 · Bank charges	261.45
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Total Expense	597,645.37
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Net Ordinary Income	313,619.94
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Net Income	313,619.94
