

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT

President

Sylvia Bernal

Vice-President

Rodolfo Valez

Treasurer

Paloma Sanchez

Secretary

Adriana Armendariz

Trustee

Raul Urena

**601 HEBER AVE.
CALEXICO, CALIFORNIA 92231**

NOTICE OF REGULAR MEETING

ON

Wednesday, April 10, 2024

Executive District

Manager

Tomas Virgen

General Counsel

Eduardo Rivera

Board Clerk

Brenda Ryan

**THE BOARD OF DIRECTORS OF HEFFERNAN MEMORIAL HEALTHCARE DISTRICT
WILL CONDUCT A
REGULAR MEETING**

**THE MEETING WILL BEGIN AT
5:30 P.M
A T
THE BOARD'S REGULAR MEETING PLACE
601 HEBER AVE.
CALEXICO, CA. 92231**

AGENDA

1. CALL TO ORDER

2. ROLL CALL-DETERMINATION OF QUORUM

3. PLEDGE OF ALLEGIANCE

4. CONSIDER APPROVAL OF AGENDA:

In the case of an emergency, item may be added to the agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage, a crippling disaster, or other activity that severely imperils public health, safety, or both. Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. The Board may take action on any item appearing on the agenda.

5. PUBLIC COMMENT TIME:

Public comment time on items not appearing on the agenda will be limited to 3 minutes per person and 15 minutes per subject. The Board may find it necessary to limit the total time allowable for all public comments on items not appearing on the agenda at anyone meeting to one hour. Persons desiring longer public comment time and/or action on specific items shall contact the Secretary and request that the item be placed on the agenda for the next regular meeting.

6. CONSENT CALENDAR:

Any member of the Board, staff or public may request that items for the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately immediately following approval of items remaining on the Consent Calendar.

- a. Approve minutes for meetings of February 13, 2024, March 13, 2024 and March 16, 2024.
- b. Approve Treasurer Report.

7. REPORTS ON MEETING AND EVENTS ATTENDED BY DIRECTORS, AND AUTHORIZATION FOR DIRECTOR ATTENDANCE AT UPCOMING MEETINGS AND EVENTS/DIRECTORS COMMENTS:

- a. Brief reports by Directors on meetings and events attended. Schedule of upcoming Board meetings and events.

8. REPORTS BY ALL HMHD COMMITTEES

9. COMMENTS BY PROMOTION AND PUBLIC RELATIONS TONY PIMENTEL

10. COMMENTS BY EXECUTIVE DISTRICT MANAGER TOMAS VIRGEN

11. COMMENTS BY GENERAL COUNSEL EDUARDO RIVERA

12. DISCUSSION AND/OR ACTION ITEMS:

- a. Discussion and/or Action: 400 Mary modernization project update.
- b. Discussion and/or Action: Scholarship review, update and approval of scholarships award (Budget/\$22,000.00 adopted May 17, 2023).
- c. Discussion: Set date for 2024-2025 budget workshop.
- d. Discussion: Imperial Valley Healthcare District: Reimbursement for HMHD personnel for temporary clerical responsibilities performed for IVHD pursuant Ca. Health and Safety Code section 32499.6 (d).
 - 1. Discussion and/or Action: Approval of compensation rates for HMHD staff members providing temporary clerical roles to the Board of Directors of the IVHD.
 - 2. Discussion and/or Action: Review and ratification of expenses incurred by Imperial Valley Healthcare District and requested payment by Heffernan Memorial Healthcare District.
 - i. Legal counsel
 - ii. Directors and Officers Insurance
 - iii. Budget preparation
 - iv. Demographer
 - v. Misc. expenses
 - 3. Discussion and/or Action: Review of need for reimbursement agreement with Pioneers Memorial Healthcare District, El Centro Regional Medical Center and Heffernan Memorial for expenses and costs imposed and incurred by Heffernan Memorial pursuant to Calif. Health and Safety Code section 32499.6 (d).
- e. Discussion and/or Action: Amend Heffernan Memorial Healthcare District's adopted budget to establish a line item account for Calif. Health and Safety Code section 32499.6

(d) expenditures and costs (Imperial Valley Healthcare District) in the amount of \$150,000.00.

- f. Discussion and/or Action: Review, Consider and Approve agreement with California Consulting, Inc. for grant writing services for HMHD.

13. ITEMS FOR FUTURE AGENDAS:

This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

14. ADJOURNMENT:

- a. Regular Board meetings are held on the second Wednesday of each month.
- b. The next regular meeting of the Board will be held at 5:30 P.M., May 8, 2024.
- c. The agenda package and material related to an agenda item submitted after the packet's distribution to the Board are available for public review in the lobby of the district office during normal business hours

POSTING STATEMENT

A copy of the agenda was posted April 7, 2024, at 601 Heber Avenue, Calexico, California 92231 at 2:30 p.m. Pursuant to CA Government code 54957.5, disclosable public records and writings related to an agenda item distributed to all or a majority of the Board, including such records and written distributed less than 72 hours prior to this meeting are available for public inspection at the District Administrative Office, 601 Heber Avenue, Calexico, CA.

NOTICE In compliance with the Americans with Disabilities Act, any individuals requesting special accommodations to attend and/or participate in District Board meetings may contact the District at (760)357-6522. Notifications 48 hours prior to the meeting will enable the District to make reasonable accommodations.

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT

April 03, 2024.

BANKS BALANCE:

CHASE BANK # 7701 Operational Acct. 613,884.64

CHASE BANK Platinum # 8565 Checking Acct. 2,057,141.16

TOTAL CHECKING ACCTS: \$ 2,671,025.80

OTHER CURRENT ASSETS:

CALEXICO MEGAPARK,LLC (PURCHASE LAND-DEPOSIT) \$ 500,000.00

PREPARED By: Rosario Vizcarra.

04/03/2024.

Heffernan Memorial Healthcare District
Profit & Loss
 July 1, 2023 through April 3, 2024

	Jul 1, '23 - Apr 3, 24
Ordinary Income/Expense	
Income	
4000 · Rev Sharing - County Prop Tax	534,083.18
4010 · Rev Sharing - Pass Thru City	148,559.75
	682,642.93
Total Income	682,642.93
Gross Profit	682,642.93
Expense	
6010 · Trustee remuneration	22,500.00
6200 · Rent	2,000.00
6300 · Repairs and maintenance	1,145.00
6310 · Landscaping	2,120.00
6500 · Insurance	4,210.00
6600 · Legal and professional	28,432.00
6610 · Accounting - Audit	9,500.00
6615 · Accounting - Other	17,165.00
6650 · Administration services	80,893.85
7000 · Marketing	24,387.10
7200 · Office supplies	1,505.30
7201 · Leasing Offices Equipment	1,240.46
7210 · Janitorial supplies	84.60
7214 · Janitorial Services	4,440.00
7215 · Postage	105.67
7250 · Utilities	
Electricity	1,446.06
Water	3,235.34
	4,681.40
Total 7250 · Utilities	4,681.40
7270 · Telephone	5,483.75
7280 · Security	59,616.00
7285 · Grants - By HMHD	20,376.25
7400 · Travel	4,853.23
7410 · Training and education	2,200.00
7420 · Meals	4,834.02
7550 · Promotion	7,121.97
8030 · Property tax	9,261.82
8200 · Bank charges	40.00
	318,197.42
Total Expense	318,197.42
Net Ordinary Income	364,445.51
Other Income/Expense	
Other Expense	
9600 · Expenses IV Healthcare District	25,825.57
	25,825.57
Total Other Expense	25,825.57
Net Other Income	(25,825.57)
Net Income	338,619.94

Cal. Health & Saf. Code § 32499.6

(C) During the third public meeting, the board of directors shall inform the public about the acquisition of the El Centro Regional Medical Center.

(D) If the board of directors votes to acquire the El Centro Regional Medical Center, the board of directors shall hold a fourth meeting. During this meeting, the board of directors shall disclose the terms of the acquisition to the public and present a financial plan to finance the acquisition and ongoing operations of hospitals in the district.

(E) At each public meeting held pursuant to this paragraph, the board of directors shall allow time for public comment.

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(d)

(1) Until both the Heffernan Memorial Healthcare District and Pioneers Memorial Healthcare District are dissolved, the Heffernan Memorial Healthcare District shall hold a temporary clerical role to the Board of Directors of the Imperial Valley Healthcare District.

(2) For purposes of this subdivision, Heffernan Memorial Healthcare District's clerical responsibilities shall be limited to:

(A) Providing administrative employees or the financial means to hire administrative employees.

(B) Providing financial resources to complete clerical tasks for board meetings and public meetings. These tasks include:

(i) Creating agendas for public meetings and board meetings.

(ii) Setting meeting locations, dates, and times.

with minimal interruptions to ongoing health care services.

(C) Providing a venue for the board meetings and public meetings to take place or providing the financial means for a venue.

(D) Providing the financial means to hire legal counsel.

(3) It is the intent of the Legislature that Heffernan Memorial Healthcare District will hold a purely clerical role to the Board of Directors of the Imperial Valley Healthcare District. It is further the intent of the Legislature that Heffernan Memorial Healthcare District will not hold a CEO or CFO role.

(e) The board of directors shall consist of all elected members by the conclusion of the 2028 general election.

(f) A vacancy in a board position shall be filled by the methods prescribed in Section 1780 of the Government Code, and, after the board of directors consists of all elected members, shall be filled by the methods prescribed in Section 32499.7.

(g)

(1) The board of directors may establish a nonvoting community advisory committee consisting of at least seven community members of the County of Imperial in the health care industry, including:

(A) A member with an active medical license who is employed by a hospital or clinic in the County of Imperial.

(B) A promotor or promotora.

(C) A health care worker from a federally qualified health center in the County of Imperial.

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT

RATES FOR HMHD STAFF PROVIDING SERVICES TO THE IMPERIAL VALLEY HEALTHCARE DISTRICT PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE SECTION 32499.6 (d)

1. Executive Director: \$91.87 per hour.
2. Board Secretary: \$40.00 per hour.
3. Board Accountant: \$40.00 per hour.
4. Communications
Director: \$40.00 per hour.

The executive director's hourly rate was established by dividing 80 hours with the director's monthly compensation. The other members of the HMHD staff were assigned a \$40.00 pay rate as an equitable rate.