

**THE HEFFERNAN MEMORIAL HEALTHCARE DISTRICT MET IN REGULAR SESSION ON THE 24th OF MARCH 2021 AT 608 HEBER AVE. CALEXICO, CA. CITY OF CALEXICO ON THE DATE, HOUR AND PLACE DULY ESTABLISHED OR THE HOLDING OF SAID MEETING.**

**TO CALL ORDER:**

The meeting was called to order at 5:33p.m. by Gloria Grijalva Valdez and led those present in the pledge of allegiance.

**ROLL CALL-DETERMINATION OF QUARUM:**

Chairperson	Gloria Grijalva
Vice Chairperson	Norma M. Apodaca
Chief Financial	Rodolfo Valdez
Secretary	Raul R. Urena
Trustee	Hector Martinez

**GUESTS:**

Tomas Virgen-Executive District Manager  
Tony Pimentel-Public Relations

**PRESENT VIA CONFERENCE:**

Eduardo Rivera-Attorney  
Brenda Ryan-Board Clerk

**APPROVAL OF AGENDA:**

Board Member Grijalva requested to have 12F moved up the beginning of the agenda.

Motion was made by Board Member Valdez second by Board Member Martinez to approve moving item 12F to the beginning of the agenda and approving the agenda for March 24, 2021. Motion passed by the following vote wit:

AYES: Grijalva, Apodaca, Valdez, Urena, Martinez

NOES: None

**PUBLIC COMMENT TIME:**

Margaret Sauza the executive director from Share Hall Christ Center and she has been involved with this it started and since the Calexico City Council through this COVID-19 task force out. She is very interested in being part of it and believes strongly in it. Her line of work she sees needs and the need is great. She does not think that anybody could lead it better then Heffernan Memorial. She is more than happy to be able to be a part of it if needed she has other staff members that could also assist and that is really what she wanted to let the board. Please count her in and will be more than happy to work in any way that she can.

**CONSENT CALENDAR:**

- a. Approve minutes for meetings of February 10, 2021 and February 24, 2021

Motion was made by Board Member Valdez and seconded by Board Member Martinez to approve the minutes for February 10, 2021 and February 24, 2021. Motion passed by the following wit:

AYES: Grijalva, Apodaca, Valdez, Urena, Martinez  
NOES: None

- b. Approve Treasurer Report

Motion was made by Board Member Valdez and seconded by Board Member Martinez to approve the treasurer report. Motion passed by the following wit:

AYES: Grijalva, Apodaca, Valdez, Urena, Martinez  
NOES: None

### **REPORTS ON MEETING AND EVENTS ATTENDED BY DIRECTORS AND AUTHORIZATION FOR DIRECTOR ATTENDANCE AT UPCOMING MEETINGS AND EVENTS/DIRECTORS COMMENTS**

Board Member Grijalva reported that she attended her first triple A meeting and it was two hours. It was different committees for every nutrient and anything else. She did not make any comments because she was reading everything and it was about 100 pages. They had request for proposals that we were not even aware of. She also went to the Boarder Committee and the priority there is that they want us to start with Urgent Care Center. They want Mr. Virgen to attend one of their meetings to give more information regarding it.

### **REPORTS BY ALL HMHD COMMITTEES**

Board Member Martinez reported that the scholarship committee met and they want to bring to the board what they decided on and what they decided was too due to the situation that is going on right now and being on line and there is people that could of under preformed because needed to get use to the whole technology so they decided to bring down the GPA to 3.0. They decided keeping the \$1,000.00 per scholarship. Last time they offered 20 and since they also want to give to IVC they recommend to give 15 for the high school with a 3.0 and same requirements with the essay but we also want to do interviews. Additionally we decided 2 or 5 for IVC because the nursing program is only 30 students and out of those 30 students he is sure maybe only a couple is going to be from Calxico. This item will placed on the next agenda.

### **COMMENTS BY TONY PIMENTEL**

Mr. Pimentel reported that today he talk to the city about the reservation for the hall center for the town hall meeting. He would like to ask for two days one for English like a Friday the 23<sup>rd</sup> from 5-7pm and one for Spanish on Saturday the 24<sup>th</sup> from 9-11am so that way we can have more people and we can also save the \$600 dollars for translation. Also once we have a date we will start doing the advertising on the radio, TV and Facebook.

**COMMENTS BY EXECUTIVE DISTRICT MANAGER:**

Mr. Virgen reported that they are working on our 5 year business plan and made some changes and directions and we will see those on the updated plan and discuss that when we get there.

**COMMENTS BY GENERAL COUNSEL:**

Mr. Rivera reported that we have been having discussions with the election department and they barely sent out the 700 form and you should have them in front of you. We had never gotten the forms until this week and for whatever reason the election department did not provide the forms and he believes it was because there was a turnover of leadership this quarter and who was the head of election department and there was a new appointment and therefore we never got the 700 forms to Brenda. We had tried to go online to download the forms and they only had last year's forms on the website. Now you have them and knows you just got them but we are having difficulties in communication with the person that is in charge with the 700 forms so we are going to ask you if all is possible for you to have those forms by Friday so we can turn them in Friday afternoon or more sure on Monday so we can do this as soon as possible. The new person is saying that the due date is passed and we were assuming that the due date was April 1<sup>st</sup> but we do not want to get into a discussion with them so we are going to ask you if possible you have them ready by Friday and if you need any help we are able to help. The other item that he has is there is an error on the agenda but nothing to worry about. When you get to the topic of calendaring the workshop there was a mistake for the 2<sup>nd</sup> meeting in April and that date can be corrected during your discussion and the correct date is April 28<sup>th</sup>.

**DISCUSSION/ACTION ITEMS:**

1. Discussion and/or Action: Approval of Grant Agreements:
  - a. Fit and Healthy Center

Motion was made by Board Member Martinez and second by Board Member Apodaca to approve the Fit and Health Center. Motion passed by the following wit:

AYES: Grijalva, Apodaca, Valdez, Urena, Martinez  
NOES: None

- b. Rosa's Plane Food Meals program

Motion was made by Board Member Martinez and second by Board Member Valdez to approve Rosa's Plane Food Meals Program. Motion passed by the following wit:

AYES: Grijalva, Apodaca, Valdez, Urena, Martinez  
NOES: None

- c. Heffernan-Vo Medical Services program Discussion and/or Action: Workshop on District's Strategic Plan and Mission Statement: Modification/Update and Revision.

Motion was made by Board Member Martinez and second by Board Member Apodaca to approve Heffernan-Vo Medical Services program. Motion passed by the following wit:

AYES: Grijalva, Apodaca, Valdez, Urena, Martinez

NOES: None

2. Discussion and/or Action: Scheduling Town Hall meeting on the second regular meeting of April (04/28/21) on establishing a Heffernan Memorial Urgent Care clinic.

Mr. Pimentel is requesting two days and requesting that we can have it on Friday, April 30<sup>th</sup> and Saturday, May 1<sup>st</sup>.

Board Member Martinez thinks the turnout will be really low on Friday or Saturday. He feels it needs to be during the week.

Mr. Pimentel suggested Thursday, April 29<sup>th</sup> from 2-4pm and 5-7pm. Board Member Martinez thinks that is better idea. Board Member Urena recommends the afternoon because many people work and will not be able to attend.

Board Member Valdez suggested April 28<sup>th</sup> and 29<sup>th</sup> in the afternoon. Board Member Grijalva informed the board that the 28<sup>th</sup> is our regular meeting.

Board Member suggested switching our regular meeting from Wednesday to Tuesday and have the town hall meeting on Wednesday.

Mr. Virgen asked Mr. Rivera if the town hall meeting have to be a regular meeting or can it be separate meeting or what does he recommend? Mr. Rivera replied that if the board is not going to use the 28<sup>th</sup> which is the regular meeting then meeting on Tuesday or Thursday will require them to be special meeting agenda with a 24 hour notice for the public. One suggestion is that you do not hold a regular meeting on the 28<sup>th</sup> and basically have the city hall chambers council building available to you and have an interpreter present so that both languages could be utilized during the meeting and allow the board members to participate and not interfere with their work session and take of the whole matter in one sitting as appose to having a special meeting on Tuesday and a regular meeting on Wednesday and a special meeting on Thursday but if that is what you want to do then that is another option you have.

The board agreed to have the Town Hall Meeting on the 28<sup>th</sup> at City Hall.

Motion was made by Board Member Martinez and second by Board Member Valdez to approve having the Town Hall meeting on April 28th. Motion passed by the following wit:

AYES: Grijalva, Apodaca, Valdez, Urena, Martinez

NOES: None

3. Discussion and/or Action: Report on Covid-19 ad hoc committee meeting.

Board Member Grijalva reported their objectives: vaccine distributions, COVID testing, centralized communication strategy, access to PPE, safely opening which would be your economic development collaboration. The recommendations are Heffernan Memorial ownership, participation we would like Raul Urena be the Chair, Daniela Flores to be the Secretary in collaboration with Calxico providers.

Mr. Virgen reported that they had a good meeting last week and it was discussed the main objective of such that need to be adopted. In meeting with them the objective was kind of what we have always felt for most of our programs. You don't want to adopt anything unless we

understand what it is we are adopting. Obviously there is a lot of benefit in having somebody on the committee.

Mr. Virgen recommends the board not take action and request for the board to give Mr. Rivera and himself direction to get more information.

Board Member Martinez would like to give direction to Mr. Virgen and Mr. Rivera to look into this more and bring back more information to the board. The board agreed with Mr. Martinez.

4. Discussion and/or Action: Status Report on 400 Mary Modernization

Mr. Virgen reported that he had a couple of conversations with the architecture team and they told us that they are almost done with the inside demo.

5. Discussion and/or Action: Draft of Revised Strategic Plan and possible adoption or modification.

Mr. Virgen went of the draft of the revised Strategic Plan and recommended to discuss this at our next meeting to find out what it is that needs to be kept, needs to be on there or taken off.

6. Discussion and/or action: Presentation and Review of the District's fiscal audit for fiscal year ending June 30, 2020.

Francisco Amesquite attended the meeting and gave a brief overview of the fiscal audit ending June 30, 2020.

Motion was made by Board Member Valdez and second by Board Member Martinez to approve the fiscal audit ending June 30, 2020. Motion passed by the following wit:

AYES: Grijalva, Apodaca, Valdez, Urena, Martinez

NOES: None

**ITEMS FOR FUTURE AGENDA:**

Scholarships

HOC Committee

Town Hall Meeting

Strategic Plan

**ADJOURNMENT:**

With no future business to discuss Board Member Valdez made motion to adjourn the meeting at 6:54 p.m. Second by Board Member Martinez. All in favor.