

THE HEFFERNAN MEMORIAL HEALTHCARE DISTRICT MET IN REGULAR SESSION ON THE 14th OF JUNE 2023 AT 608 HEBER AVE. CALEXICO, CA. CITY OF CALEXICO ON THE DATE, HOUR AND PLACE DULY ESTABLISHED OR THE HOLDING OF SAID MEETING.

TO CALL ORDER:

The meeting was called to order at 5:30p.m. by Sylvia Bernal and Raul Urena led those present in the pledge of allegiance.

ROLL CALL-DETERMINATION OF QUARUM:

Chairperson	Rodolfo Valdez
Vice Chairperson	Sylvia Bernal
Secretary	Raul R. Urena
Treasurer	Paloma Sanchez
Trustee	Adriana Armendariz

GUESTS:

Tomas Virgen-Executive District Manager
Eduardo Rivera-Attorney
Brenda Ryan-Board Clerk
Tony Pimentel-Public Relations

APPROVAL OF AGENDA:

Motion was made by Board Member Valdez second by Board Member Sanchez to approve the agenda for June 14, 2023. Motion passed by the following vote wit:

AYES: Valdez, Bernal, Urena, Sanchez, Armendariz

NOES: None

CLOSED SESSION:

Board Member Sanchez stepped out.

Direction was given to Legal Counsel in closed session.

PUBLIC COMMENT TIME:

Board Members presented the scholarships to each individual with a gift from HMHD.

The Board congratulated the students for all their hard work.

CONSENT CALENDAR:

- a. Approve minutes for meetings of May 8, 2023, May 12, 2023, and May 17, 2023.

Motion was made by Board Member Urena and seconded by Board Member Sanchez to approve the minutes for May 8, 2023, May 12, 2023, and May 17, 2023. Motion passed by the following wit:

AYES: Valdez, Bernal, Ureña, Sánchez, Armendáriz
NOES: None

- b. Approve Treasurer Report.

Motion was made by Board Member Valdez and seconded by Board Member Armendariz to approve the Treasurer Report. Motion passed by the following wit:

AYES: Valdez, Bernal, Ureña, Sánchez, Armendáriz
NOES: None

REPORTS ON MEETING AND EVENTS ATTENDED BY DIRECTORS AND AUTHORIZATION FOR DIRECTOR ATTENDANCE AT UPCOMING MEETINGS AND EVENTS/DIRECTORS COMMENTS

Board Member Urena attended a Mental Health meeting but it was canceled for not meeting a quorum.

Board Member Sanchez met with Unicare in order to communicate in some areas that they do for the community. There is Premier Patient Care and she has brought before Unicare. They do a lot for the community services and free services. Premier Patient Care is doing health fair that we can be part of and they can also be part of our health fair. They have a lot of services that we can put on our website that they offer for Imperial Valley.

REPORTS BY ALL HMHD COMMITTEES

Board Member Sanchez reported that the personal committee met and discussed all the job descriptions and should be meeting again to finalize them and present a copy for approval.

Board Member Urena reported that the Marketing community met and discussed the health fair and they were going to look into the month of October.

COMMENTS BY TONY PIMENTEL

Mr. Pimentel reported that that they attended the scholarship event and pictures are already posted on Facebook and the website.

COMMENTS BY EXECUTIVE DISTRICT MANAGER:

None

COMMENTS BY GENERAL COUNSEL:

None

DISCUSSION/ACTION ITEMS:

- a. Discussion and/or Action: Update on 400 Mary modernization project.

Mr. Virgen reported that there is a meeting pending regarding the legal issues and the pending the change of orders.

- b. Discussion and/or Action: Consideration and/or approval of CPA George Woo's proposal to conduct HMHD's financial audit for FY 2022/2023 in the amount of \$9500.00

Mr. Virgen reported that the board was presented a new proposal from George Woo. We have worked with Mr. Woo for several years and the proposal is pretty standard. There are others but they are very costly and we have no reason to change.

Board Member Sanchez asked if we do a forensic audit will it cover the financial audit yearly? Mr. Virgen replied that it may or may not. A forensic audit is done for when you are looking for something. A forensic audit is basically an intense audit.

Board Member Sanchez expressed that she is a new board member and would be interested in a forensic audit to learn more but that is why she was asking if it would also cover the same audit and maybe we can add it within the same budget. Mr. Virgen informed her that it is a different intent and a different outcome.

Board Member Armendariz agrees with Board Member Sanchez because she thinks she did request that at her second meeting and it was never brought back. She would like for one to be done and if we are going to be doing this audit she thinks this should be going out for bid.

Mr. Virgen informed the board that the item to go for bid is not on the agenda and when board members behave that way it takes a lot away from the way the board has done it especially when all the audits every year are done by the book and a firm does the audit. Now if we suspected fraud then that would be entirely different and Mr. Rivera would probably be one of the first ones to tell you that we need to do a forensic audit because it is a legal issue. Now again why would you want to go and do something that you don't need to and spend public funds because that is at least going to cost you 20 thousand dollars but once again if you bring it up it will take at 3 of you to get that going and then we would see how far, how invasive and how many years. If there is something you are looking for or have questions the board can always go to Rosario and financial backup of any questions you have.

Board Member Armendariz is requesting a complete with backup and it is not that she doesn't trust. It is because she wants something with details and has the right as a board member to question and ask for. It does not mean it is going to be passed but as a board member she has the right to request that.

Mr. Virgen suggested to Board Member Armendariz that we can have George Woo do the audit and he can come in a do a report and answer any questions she may have because we have done that before.

Board Member Armendariz asked if this bid for Mr. Woo if it can get other bids for this. Mr. Virgen replied that if you want to change who does your financial audits and get somebody else once again there is a timeline and don't forget that whenever you do a bid it takes 60-90 days and all he is saying is that we should have a very valid reason to do that because if it isn't broken then why fix it and that is subject to option.

Board Member Bernal feels the same way as Mr. Virgen but also knows that the board has the right to request whatever they want but she would also want for the board to take in consideration that this audit goes to LAFCO and we have a double whammy. If something does not look right in this audit LAFCO will come back to us and tell us. There is no way we can do something that cannot be done. Any questions you have concerning the financials you can come to the office and talk to Rosario and she can answer all your questions and doubts.

Board Member Urena informed that board that when he first came on board he requested the same thing to put this out for bid and he was told the same but then he saw the person who does the audit and he did a very good job. He informed Board Member Armendariz that if she has a reason on why she is requesting a forensic audit to share that reason and we can discuss that and put it to vote.

Board Member Valdez thinks we should go with Mr. Woo and in the future we want to change who does the audit or a different audit we can do that but with time so we can prepare and be on time with the audit.

Motion was made by Board Member Valdez second by Board Member Urena to approve CPA George Woo's proposal to conduct HMHD's financial audit for FY 2022/2023 in the amount of \$9500.00. Motion passed by the following vote wit:

AYES: Valdez, Bernal, Urena, Sanchez

NOES: Armendariz

- c. Discussion and/or Action: Approval of attendance by the Board of Directors to the annual ACHD conference September 2023. Conference costs per attending board member: registration, travel, lodging and per diem costs.

Mr. Virgen needs to know who is planning on attending because he needs to take this report to LAFCO. He is suggesting that when we put the approval of attendance by the board he suggested for the board to give him direction to discuss with LAFCO first and bring back to the agenda because he still has to have that final conversation with them but he needs to know how many members are going.

Board Member Armendariz will confirm with Mr. Valdez by the end of the week. All other board members will be attending.

Direction was given to Mr. Virgen to first discuss this with LAFCO to see if they are in agreement for the board to attend this trip.

Motion was made by Board Member Urena second by Board Member Valdez to direct Mr. Virgen to discuss this travel to ACHD conference with LAFCO. Motion passed by the following vote wit:

AYES: Valdez, Bernal, Urena, Sanchez, Armendariz

NOES: None

- d. Discussion and/or Action: HMHD's Service Area Plan preparation status.

Mr. Rivera will have a draft for the next meeting.

- e. Discussion and/or Action: Consideration of HMHD health fair for November 2023. Location and other participants to be determined.
1. Discussion and/or action: Authorize the expenditure and purchase of Health Fair material to be distributed to participants of the Health Fair.

Board Member Bernal informed the board that we have 21 thousand dollars as a budget to use. We do not have to order bags or bottles because we plenty. We would only need to order calendars and the pill box.

Board Member Urena suggested getting sponsorships to get gift certificates to give out.

Board Member Bernal suggested doing a raffle and people donate items.

Board Member Armendariz recommended having every organization that is attending brings gifts to raffle.

Board Member Bernal informed the board that they were thinking that for the flu vaccines that we give in October to give out the pneumonia or shingles vaccines instead because they all get the flu vaccines free from their doctors.

Mr. Virgen recommends who can do this and what it cost, put in the budget and present to the board.

The marketing committee will work on this and bring back to the board.

- f. Discussion and/or Action: Status of HMHD's grants and Requests for Proposals.

Mr. Virgen reported that we are still waiting and have not received anything yet however did have a meeting the day we have the agenda committee meeting. California Consultant called in and we had a video conference and right now they have 48 grants that we qualify for. Now out of those grants you are going to have to pick priority. His recommendation is to have a little workshop to prioritize the list.

- g. Discussion and/or Action: Review and consideration of costs for transmitting HMHD's board meeting via Facebook or other media outlets.

Motion was made by Board Member Urena second by Board Member Sanchez to table this item. Motion passed by the following vote wit:

AYES: Urena, Sanchez, Armendariz

NOES: Bernal

UBSTAIN: Valdez

- h. Discussion and/or Action: Draft of Independent Contractor agreements for review.

Mr. Rivera reported that earlier it was reported that they are still working on and drafting the job descriptions that's why this is just a draft for the board's consideration because the job descriptions are still being negotiated. The current contacts will go out on a month

to month basis and when the board agrees on the job descriptions and its discussed and voted by the board and approved then we can go to the independent contractors agreement and fills those out and bring them back to the board to review and approve with the majority vote.

- i. Discussion and/or Action: Surplus HMHD's property and notice of availability to local public entities/non-profits. Set dates for review of letters of interest in the surplus property after notice given by HMHD.

Motion was made by Board Member Sanchez second by Board Member Armendariz to table this item. Motion passed by the following vote wit:

AYES: Valdez, Bernal, Urena, Sanchez, Armendariz

NOES: None

- j. Discussion and/or Action: Consideration of request for modification of commencement dates by Dr. Tyson of the April 4, 2022 lease between HMHD and Tyson Medical Inc. dba All Valley Urgent Care.

Board Member Sanchez stepped out for this item.

No discussion on this item.

ITEMS FOR FUTURE AGENDA:

Discussion and/or Action: Review and consideration of costs for transmitting HMHD's board meeting via Facebook or other media outlets.

Discussion and/or Action: Surplus HMHD's property and notice of availability to local public entities/non-profits. Set dates for review of letters of interest in the surplus property after notice given by HMHD.

Mental Health Video presented by Mr. Urena

Forensic Audit

AAA Position

ADJOURNMENT:

With no future business to discuss Board Member Armendariz made motion to adjourn the meeting at 8:13p.m. Second by Board Member Valdez. All in favor.