

**THE HEFFERNAN MEMORIAL HEALTHCARE DISTRICT MET IN REGULAR SESSION ON THE 11th OF JANUARY 2023 AT 608 HEBER AVE. CALEXICO, CA. CITY OF CALEXICO ON THE DATE, HOUR AND PLACE DULY ESTABLISHED OR THE HOLDING OF SAID MEETING.**

**TO CALL ORDER:**

The meeting was called to order at 5:30p.m. by Rodolfo Valdez and led those present in the pledge of allegiance.

**ROLL CALL-DETERMINATION OF QUARUM:**

Chairperson	Rodolfo Valdez
Vice Chairperson	Sylvia Bernal
Secretary	Raul R. Urena
Treasurer	Paloma Sanchez
Trustee	Adriana Armendariz

**GUESTS:**

Tomas Virgen-Executive District Manager  
Eduardo Rivera-Attorney  
Brenda Ryan-Board Clerk  
Tony Pimentel-Public Relations

**APPROVAL OF AGENDA:**

Motion was made by Board Member Bernal second by Board Member Sanchez to approve the agenda for January 11, 2023. Motion passed by the following vote wit:

AYES: Valdez, Bernal, Urena, Sanchez, Armendariz

NOES: None

**PUBLIC COMMENT TIME:**

None.

**CONSENT CALENDAR:**

- a. Approve minutes for meetings of December 14, 2022.

Motion was made by Board Member Bernal and seconded by Board Member Sanchez to approve the minutes for December 14, 2022. Motion passed by the following wit:

AYES: Valdez, Bernal, Urena, Sanchez, Armendariz

NOES: None

- b. Approve Treasurer Report

Board Member Armendariz questioned the Administrative Services line 6650 on why it went up from one month by \$8,572.00? Bookkeeper Rosario explained that expenses were for the

CEO, Board Clerk and Accountant. Rosario will print out a detailed expense for Board Member Armendariz and details on who gets paid under Administrative Services.

Board Member Armendariz also had another question on the Marketing expense on why it went up from one month by \$2,790.00? Bookkeeper Rosario explained that it was the marketing expenses by Mr. Pimentel. Mrs. Armendariz requested a copy of his contract to review.

Board Member Armendariz questioned what item 7210 Leasing Office Equipment was? Bookkeeper Rosario explained it is monthly copy machine expenses.

Board Member Armendariz questioned what was the item 7420 Meals? Mr. Virgen explained that it was meals for board meetings and committee meetings. For this month it was included the Christmas Annual Dinner and the December swearing in beverages. Mrs. Armendariz also requested backup of all those expenses.

Motion was made by Board Member Armendariz and seconded by Board Member Urena to approve the treasurer report. Motion passed by the following wit:

AYES: Valdez, Bernal, Urena, Sanchez, Armendariz

NOES: None

### **REPORTS ON MEETING AND EVENTS ATTENDED BY DIRECTORS AND AUTHORIZATION FOR DIRECTOR ATTENDANCE AT UPCOMING MEETINGS AND EVENTS/DIRECTORS COMMENTS**

Board Member Urena reported that there is an upcoming meeting for the mental health advisory board on January 17<sup>th</sup> at 5:30.

Board Member Apodaca reported that she attended Dr. Vo's event with Mrs. Bernal, Mr. Valdez helping provide vaccinations and healthcare.

### **REPORTS BY ALL HMHD COMMITTEES**

None

### **COMMENTS BY TONY PIMENTEL**

Mr. Pimentel presented a presentation video of the 400 Mary Ave recorded on December 8<sup>th</sup>.

### **COMMENTS BY EXECUTIVE DISTRICT MANAGER:**

Mr. Virgen reported that during the last few weeks he has had multiple calls from the Tyson group. They wanted updates on the building. Their concerns are that the building should have been done six months ago. Mr. Virgen reminded them that the contract is very straight and clear that we are not responsible related to construction and that we are not the construction company. We went through a process part and that is being done. They had requested money for somethings and the board had decided not to give money for that because we are not on grant season. Our grant season begins after we put out our RFP. They are fine with everything. They just want to come and do a video and walk with one or two of you through the building to talk about project and the want to showcase it as well and use it for marketing

purposes. This is going to be the biggest Urgent Care in Imperial Valley and it's bigger than all the Urgent Cares they own in San Diego. Mr. Virgen also reported that he has been in contact with LAFCO and they are requesting for an update on our Strategic Plan and they want us to follow a different format. Traditionally every update is done on a sheet of paper and we show our progress from the last one. We have a thirty page plan that we do and we will do one but this time he told them that he will be talking to the board and the planning committee once they get appointed and he will give them an update on that and he will do whatever the planning committee tells him.

**COMMENTS BY GENERAL COUNSEL:**

None

**DISCUSSION/ACTION ITEMS:**

- a. Discussion and/or Action: HMHD Grant Writer/Firm update, review and ratification of signed agreement.

Motion was made by Board Member Bernal second by Board Member Sanchez to approve the HMHD Grant Writer/Firm ratification of sign agreement. Motion passed by the following vote wit:

AYES: Valdez, Bernal, Urena, Sanchez, Armendariz

NOES: None

- b. Discussion and/or Action: Review of HMHD letter to Imperial County Board of Supervisors regarding membership for HMHD representative on the Local Health Authority.

Mr. Rivera provided the letter for the board to review. Any changes can be made and once the letter gets approved each member of the Board of Supervisors will be receiving a copy of the letter. Those letters should go out as soon as possible.

Motion was made by Board Member Bernal second by Board Member Armendariz to approve the letter to the Imperial County Board of Supervisors regarding membership for HMHD representative on the Local Health Authority. Motion passed by the following vote wit:

AYES: Valdez, Bernal, Urena, Sanchez, Armendariz

NOES: None

1. Discussion on the establishment of an Ad Hoc committee on HMHD representation on the Local Health Authority.

Mr. Rivera informed the board that Mr. Escobar also brought with the idea of setting up an Ad Hoc Committee to kind of urge the Board of supervisors to amend their rules and to include the healthcare district and specifically Heffernan in the Health Authority Commission. Mr. Rivera believes that Mr. Valdez or Mr. Urena suggested an Ad Hoc committee and he thinks its good idea after they receive this letter his recommendation to the board is to consider today is adopting an Ad Hoc committee Heffernan behalf to insure that Heffernan Memorial gets an appointment to the Local Health Authority

Commission and ask and invite the County to join our committee or we can add an Ad Hoc committee between Heffernan and the county and we make that presentation once they receive that letter.

Board Member Bernal would like to wait for our next meeting to a little more information.

This item was tabled for the next board meeting.

- c. Discussion and/or Action: Report and update on 400 Mary Modernization.
  - 1. Discussion and selection of 400 Mary color scheme for exterior/interior of Urgent Care Clinic building.

Mr. Virgen reported that they will be providing different colors for the board to decide and as far as the update it was given with the video and the construction is moving very well.

The color options will be provided at the next board meeting.

- d. Discussion and/or Action: Presentation on requested update of HMHD's strategic plan by LAFCO.

Mr. Virgen reported that he received an email requesting an update on the Strategic Plan for their next board meeting. They wanted him to use a templet which he will use and it is pretty much an update like we do every year. They want something because of our building that we are doing so he is going to follow that templet. Mr. Virgen informed LAFCO that he would have that for them once he had discussed that here and he will start working on it and hoping by the next board meeting he will provide a draft and he will send them the draft.

- e. Discussion and/or Action: President's appointment to HMHD standing committees.

Agenda Committee: Valdez and Bernal  
Planning Committee: Valdez and Urena  
Marketing Committee: Bernal and Urena  
Scholarship Committee: Sanchez and Armendariz  
Personal Committee: Bernal and Sanchez  
Governance Committee: Sanchez and Armendariz  
Finance Committee: Sanchez and Bernal

- f. Discussion/Presentation on Title 42 and the role of HMHD and its applicability to HMHD's mission statement.

Board Member Armendariz did not have a presentation it is more of a question on this. She was thinking and knows that Heffernan is for the citizens of Calexico but if there is an intake if something could be provided to these people that are going to be coming that need a covid test, health screening and see what their needs are because we do not know how long they are going to be here. Are we allowed to give a grant to allow somebody to provide these services to these people? Are we able to meet those criteria's or something we are allowed to do it? Mr. Virgen replied that we have a strike policy that we have followed for the last several years. One of the things LAFCO gave us to do is to number

one look at our grant program and have a policy and follow. The projects have to be health care oriented for Calexicans. When we look into the immigration issues it is a Federal issue and special fund issue. There are very sufficient funds for that so Federal Government is in charge of that and the city has more. Our grant season does not start until July and we have to put that into our RFP as to what we are going to give the grants. We decided as a board to not to go out of that because there really no true emergency in healthcare and if there was one then we would have to change our whole strategy to move forward for that year. It is up to the board but I could tell you that he does not support because he knows that there is Federal funds for that and places for them to go for that.

- g. Discussion and/or Action: Setting of date for Brown Act workshop and presentation.

The board decided to have the workshop on February 25<sup>th</sup> at 9am.

Motion was made by Board Member Bernal second by Board Member Valdez to approve the draft and charge a fee for copies and approve with corrections. Motion passed by the following vote wit:

AYES: Valdez, Bernal, Urena, Sanchez, Armendariz

NOES: None

#### **ITEMS FOR FUTURE AGENDA:**

Scholarships

Ad Hoc Committee

Color scheme for the building

#### **ADJOURNMENT:**

With no future business to discuss Board Member Bernal made motion to adjourn the meeting at 6:31p.m. Second by Board Member Armendariz. All in favor.